



Western Regional Center

National Oceanic & Atmospheric Administration
U.S. Department of Commerce



OCIO Systems Support Seattle IT Updates - April 2011

Using Dept of Commerce Proofpoint to send PII and large files

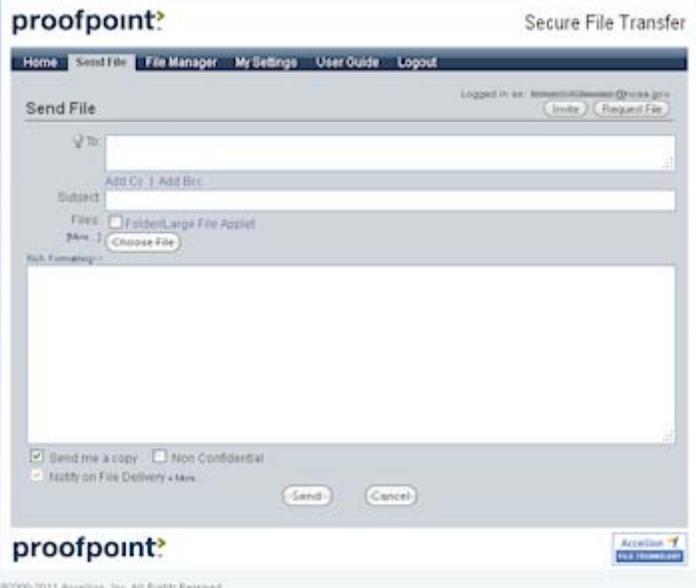
- The Dept of Commerce has a new service named Proofpoint to provide secure file transfers for large and sensitive files. This can include PII information that needs to be sent to customers, or files that are too large to send via email. The files are available for 30 days for the recipient to download.

To use this service you must first register for the secure file transfer (sft) service on the Proofpoint site at <https://sft.doc.gov>

The sign up process is a little confusing. The system will ask you for your email address and request that you select a password. Instead, select "Forgot your password?" This will send you an email with a link where you can create your password. This will create your account to receive files, but you must then register your account to be able to send files securely. The registration process will ask you to login again, but finally will take you to the Send Files screen.



To send files, you upload the files to the Proofpoint site using the Send File dialog box. Optionally, a Java applet can be used for large files or folders, up to 20 GB. All files will be zipped together for easy downloading by the recipient.



The recipient(s) will receive an email with a link to the file. You will receive status updates when the recipient downloads the files. They can also send files back using Proofpoint.

I have attached the Quick Start guide and Users Manual to this email if you would like more information. (Attachments included in this PDF.)

If you have any questions, please call the Computer Helpdesk at 6377.
Previous Tech Tips located at www.wrc.noaa.gov/systems/techtips.htm

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