



# Western Regional Center

National Oceanic & Atmospheric Administration  
U.S. Department of Commerce



## OCIO Systems Support Seattle IT Updates - May 2013

### Non-Corpsrv Machines are NOT AUTHORIZED to connect to our network

If you have vendors, outside contractors, or guests coming to our campus, they **ARE NOT ALLOWED** to just connect their equipment to our network without first coordinating with our office. Recently we have had vendors and support personnel trying to connect to our network to download files or connect to their email. This is a violation of our NOAA IT security policy and potentially puts your data files at risk. We are required to submit an incident report to the NOAA Computer Incident Response Team (N-CIRT) whenever this happens and the resulting investigation may even result in the laptop or other machine being detained by the N-CIRT for further investigation.

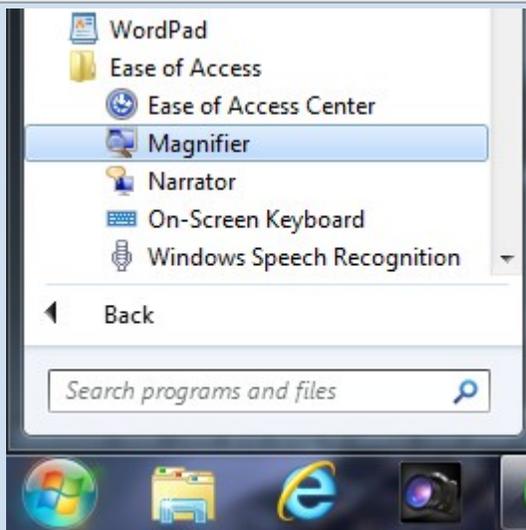
If you are working with another Commerce Department employee, they **MAY** be allowed to connect to our network, but not before coordinating with our office and giving us the opportunity to examine their machine and protect the integrity of our network and data. This may take some time so please give us as much advanced notice and time to work with the machine as possible. If you are working with a commercial vendor or non-DOC support person and they need to connect to a network for their work, they will need to provide their own network connection in the form of a cell phone, smart phone, or aircard.

If you have any questions, or to initiate coordination with our office, please call the [NSDesk](#) at 1-855-NSDesk1 ([1-855-673-3751](tel:1-855-673-3751))

### May Tech Tips

- **Windows Magnifier**

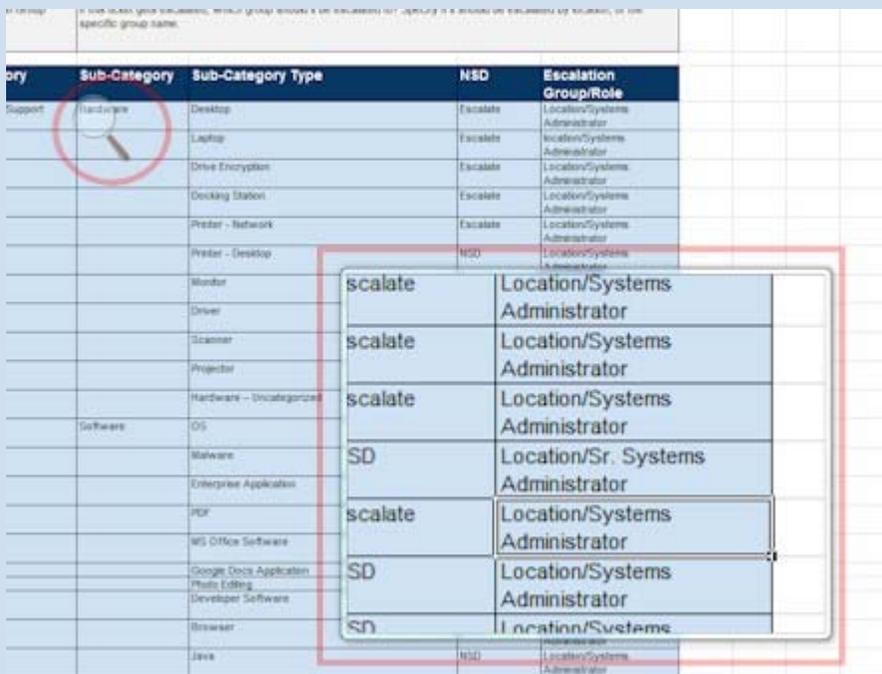
Windows has a built-in tool named Magnifier that can be used to quickly view areas on your screen that are small or need some magnification to see clearly. You can start the Magnifier by going to the **Start Menu | All Programs | Accessories | Ease of Access | Magnifier**.



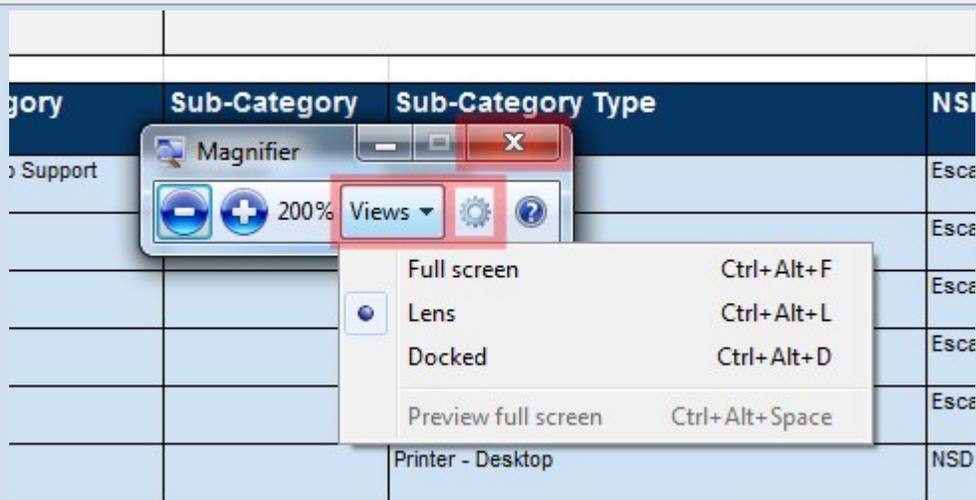
You can also use the Windows 7 shortcut **WindowsKey++** (Hold down the Windows Key with a small Windows Icon and at the same time press the "+" key.)

This will bring up the Magnifier window. The Magnifier can be configured in three different views: Full Screen, Lens, or Docked. Whichever view was used last will be the default when you start Magnifier again. I normally find Lens is the most helpful, then Docked, then Full Screen.

Lens view will show you a floating box with everything inside magnified. As you move the mouse around it will float with the mouse cursor, magnifying the area around the cursor. You will also see a small magnifier icon on the screen. This button opens the controls for configuring the magnifier.



The controls allow you to select the amount of magnification, the type of View, the Gear allows you to select the size and shape of the lens, and the X closes the Magnifier.



Press **WindowKey**+**+** on your computer and see how the tool works. You might not need it very often, but it helps see small items on your computer screen, especially on laptops.

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Previous Tech Tips located at [www.wrc.noaa.gov/systems/techtips.htm](http://www.wrc.noaa.gov/systems/techtips.htm)

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