



**DEFENSE COUNTERINTELLIGENCE AND SECURITY AGENCY**  
QUANTICO, VA 22134-2253



**Federal Investigations Notice**

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**Notice No. 22-02**

**September 13, 2022**

**Subject: Rescission of FIN 22-01, FY 2023 & FY 2024 Investigations Reimbursable Billing Rates**

This notice rescinds FIN 22-01 dated June 30, 2022. This new FIN revises final pricing for DCSA products and services for fiscal year (FY) 2023 and re-publishes FY 2024 price estimates originally announced in FIN 22-01.

As stated in FIN 22-01, the proposed rate adjustments were subject to DoD Comptroller final approval of DCSA's FY 2023 and FY 2024 pricing.

After extensive, close consultation with the DoD Comptroller's office, we have decided that the anticipated price reductions for FY 2023 will not be implemented at this time, in order to insulate customers from unanticipated budget changes. The FY 2023 prices originally published in FIN 21-02, dated June 30, 2021, will remain in effect and are attached to this notice.

The primary factors for this decision are:

- The need for DCSA to establish a consistent and predictable budget process for all its customers. Altering pricing, either by reducing or raising pricing just prior to the year of execution, poses unnecessary challenges to DCSA customers. These challenges include executing a well-planned budget with an unexpected surplus or shortfall resulting from a late price change.
- Time necessary to better prepare for significant changes in FY 2024 with the implementation of Trusted Workforce (TW) 2.0. DCSA customers will have time to better prepare for these price changes in their budget planning process. Previously announced FY 2024 initial price estimates remain valid (see attached). DCSA will announce final FY 2024 pricing in December 2022, which will better support its customers and best insulate them from potential TW 2.0 cost increases in FY 2024.

DCSA remains committed to full price transparency to all our customers and stakeholders as we move into FY 2023 and FY 2024. Please contact your customer liaisons and/or your DCSA OCFO representatives for further information and assistance.

William K. Lietzau  
Director

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**Inquiries:** Office of the Chief Financial Officer, Billing Support Team: 724-794-5612 ext. 4490  
**Distribution:** All agency SOI and SON Offices  
**Expiration:** When superseded  
**Attachments:** 1) FY 2023 DCSA Billing Rates; 2) FY 2024 DCSA Planned Billing Rates

## FY 2023 DCSA Billing Rates

### Section 1: Investigation Base Rates with Optional and Expanded Coverage

***Investigation Base Rates***

Case Type		Case Type Code	Case Service	
			Standard	Priority
<b>NAC</b>	National Agency Check	06	\$140	N/A
<b>T1</b>	Tier 1	63	\$180	N/A
<b>T2</b>	Tier 2	55	\$420	\$455
<b>T2R</b>	Tier 2 Reinvestigation	56	\$380	\$410
<b>T3</b>	Tier 3	64	\$420	N/A
<b>T3R</b>	Tier 3 Reinvestigation	65	\$380	N/A
<b>T4</b>	Tier 4	66	\$4,095	\$4,425
<b>T4R</b>	Tier 4 Reinvestigation	67	\$2,530	\$2,730
<b>T5</b>	Tier 5	70	\$5,410	\$5,845
<b>T5R</b>	Tier 5 Reinvestigation	71	\$2,965	\$3,200

***Optional Extra Coverage Fees***

Extra Coverage	Available Case Types	Fee
<b>Bar Association License Check (BAR)</b> <i>Applicable State Fees will also be applied when required to obtain source</i>	All	\$10
<b>Bureau of Vital Statistics Check (BVS)</b>	All	\$24
<b>Credit Check (CRED)</b>	NAC & T1	\$11
<b>State Criminal History Repository Check (SCHR)</b> <i>Applicable State Fees will also be applied when required to obtain source</i>	All	\$5

***Required Expanded Coverage Fees***

Expanded Coverage <i>Fee(s) will be applied when expanded coverage is required</i>	Eligible Case Types	Fee
<b>FBI Name Search for Spouse and/or Cohabitant (SFPN/SFBN)</b>	NAC	\$25
<b>International Coverage (INTL)</b>	All	\$910
<b>Triggered Enhanced Subject Interview (TESI)</b>	T2, T2R, T3 & T3R	\$970

## FY 2023 DCSA Billing Rates

### Section 1A: Special Agreement Check (SAC) Billing Rates

<b>Electronic Fingerprint-Only (eFP-Only) SAC Billing Rate</b> <i>eFP-Only SAC submissions merged into another investigation within 120 days of the initial submission date will not be billed. Submissions that do not merge with another investigation will be billed after the 120-day waiting period has ended.</i>	<b>\$20</b>
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<b>SAC Basic Processing Fee (applies to all requests with the exception of eFP-Only SACs)</b> Additional charges listed below based on coverage requested	<b>\$13</b>
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SAC Item	SAC Code	Fee
<b>Bureau of Vital Statistics Check (BVS)</b>	N	<b>\$24</b>
<b>Citizenship and Immigration Services Check (IMM)</b>	I	<b>\$6</b>
<b>Continuous Evaluation Special Agreement Check (CE SAC)</b>	3	<b>\$32</b>
<b>Credit Check (CRED)</b>	E	<b>\$11</b>
<b>Defense Central Index of Investigations Check (DCII)</b>	D	<b>\$11</b>
<b>FBI Fingerprint Classification Check (FBIF)</b>	B	<b>\$10</b>
<b>FBI Fingerprint Name-Only Check (FBFN)</b>	K	<b>\$2</b>
<b>FBI Investigations Files Check (FBIN)</b>	C	<b>\$23</b>
<b>Investigative Agencies Check (INVA)</b>	H	<b>\$8</b>
<b>Military Discharge Check (MILD)</b>	4	<b>\$3</b>
<b>Military Personnel Records Check (MILR)</b>	G	<b>\$16</b>
<b>National Crime Information Center/Interstate Identification Index Check (NCIC/III)</b>	X	<b>\$6</b>
<b>SAC National Agency Check (SAC NAC)</b>	R	<b>\$57</b>
<b>Security/Suitability Investigations Index Check (SII)</b>	A	<b>\$5</b>
<b>Spouse/Cohabitant National Agency Check (Spouse/Cohab NAC)</b> <i>Additional FBI fees will be applied for multiple spouses/cohabitants</i>	S	<b>\$41</b>
<b>State Criminal History Repository Check (SCHR)</b> <i>Applicable State Fees will also be applied when required to obtain source                      Must be ordered in combination with FBIF/FBIN (Code B)</i>	8	<b>\$5</b>

*Note: Case Type Code "92" and Case Service Code "A" will be used for all SAC requests*

## FY 2023 DCSA Billing Rates

### Section 1B: Reimbursable Suitability/Security Investigation (RSI) Billing Rates

<b>RSI Basic Processing Fee (applies to all requests)</b> Additional charges listed below based on coverage requested	<b>Standard Fee</b> \$90	<b>Priority Fee</b> \$97
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RSI Fieldwork Item	RSI Code	Standard Fee	Priority Fee
<b>Affidavit</b> <i>Must be ordered in combination with another Fieldwork Item</i>	P	\$250	\$270
<b>Certified Testimony</b>	M	\$335	\$360
<b>Enhanced Subject Interview (ESI)</b>	3	\$1,150	\$1,240
<b>Hardcopy Document Attachments</b> <i>Must be ordered in combination with another Fieldwork Item</i>	K	\$50	\$54
<b>Personal Source</b>	5	\$385	\$415
<b>Record Search</b>	2	\$250	\$270
<b>Subject Contact</b>	6	\$250	\$270
<b>Triggered Enhanced Subject Interview (TESI)</b>	7	\$970	\$1,050

RSI Centralized Item	RSI Code	Standard & Priority Fee
<b>Bureau of Vital Statistics Check (BVS)</b>	N	\$24
<b>Citizenship and Immigration Services Check (IMM)</b>	I	\$6
<b>Credit Check (CRED)</b>	E	\$11
<b>Defense Central Index of Investigations Check (DCII)</b>	D	\$11
<b>FBI Fingerprint Classification Check (FBIF/FBFN)</b>	B	\$10
<b>FBI Investigations Files Check (FBIN)</b>	C	\$23
<b>Financial Crimes Enforcement Network Check (FNCN)</b>	V	\$10
<b>Interpol Search</b>	T	\$21
<b>Investigative Agencies Check (INVA)</b>	H	\$8
<b>Military Personnel Records Check (MILR)</b>	G	\$16
<b>National Crime Information Center/Interstate Identification Index Check (NCIC/III)</b>	X	\$6
<b>Security/Suitability Investigations Index Check (SII)</b>	A	\$5
<b>Spouse/Cohabitant National Agency Check (NAC)</b> <i>Additional FBI fees will be applied for multiple spouses/cohabitants</i>	S	\$41
<b>State Department Passport Office Check (STPA)</b>	J	\$6

*Note: Case Type Code "43" will be used for all RSI requests*

## FY 2023 DCSA Billing Rates

### Section 2: Trusted Workforce (TW) Continuous Vetting (CV) Services

CV Service Type	Monthly Subscription Fee per Active Enrollee
<p><b>TW 1.25 Service for Non-DoD</b>  <i>For Non-DoD National Security Positions</i>  <b>Includes:</b></p> <ul style="list-style-type: none"> <li>• Automated Record Checks (ARC) for three data categories (Eligibility, Terrorism, Criminal)</li> </ul>	<p><b>\$3.00</b>                      (\$36.00 Annual Subscription Fee*)</p>
<p><b>TW 1.5 ARC for Non-DoD<sup>1</sup></b>  <i>For Non-DoD National Security Positions</i>  <b>Includes:</b></p> <ul style="list-style-type: none"> <li>• Automated Record Checks (ARC) for all seven TW 1.5 compliant data categories</li> </ul>	<p><b>\$3.50</b>                      (\$42.00 Annual Subscription Fee*)</p>
<p><b>TW 1.5 Full Service for Non-DoD<sup>2</sup></b>  <i>For Non-DoD National Security Positions</i>  <b>Includes:</b></p> <ul style="list-style-type: none"> <li>• Automated Record Checks (ARC) for all seven TW 1.5 compliant data categories</li> <li>• Time-based Checks (TBC)</li> <li>• Actionable Alert Resolution (AAR) using 2012 Federal Investigative Standards (FIS)</li> </ul>	<p><b>\$7.50</b>                      (\$90.00 Annual Subscription Fee*)</p>

\*Annual Subscription Fee assumes the subject is actively enrolled the entire year.

#### Ordering and Invoicing

- Customers will need to leverage an existing interagency agreement or establish a new interagency agreement with DCSA prior to enrolling subjects into a TW Service.
- Customers will be billed the monthly subscription fee per each enrollee that was active at any point in the prior month.
- No refunds or adjustments will be provided for partial month enrollment.
- Invoices will be separate from the invoices issued for other DCSA products and services.

<sup>1</sup> When TW 1.5 ARC becomes available TW 1.25 Service will no longer be available. All TW 1.25 Service customers will be transitioned to TW 1.5 ARC automatically.

<sup>2</sup> When TW 1.5 Full Service becomes available TW 1.5 ARC will no longer be available. All TW 1.5 ARC customers will be transitioned to TW 1.5 Full Service automatically.

## FY 2023 DCSA Billing Rates

### Section 3: Expedited Screening Protocol (ESP) Products

<b>ESP Standard</b> <i>Standard ESP review</i>	<b>\$70</b>
<b>ESP International Military Student (IMS) Products</b>	<b>Billing Rate</b>
<b>ESP IMS Initial Review</b> <i>Standard ESP review with biometric analysis</i>	<b>\$90</b>
<b>ESP IMS Continuous Review</b> <i>90-day follow-up review of ESP IMS IR</i>	<b>\$75</b>

#### Ordering and Invoicing

- Customers will need to leverage an existing interagency agreement or establish a new interagency agreement with DCSA prior to ordering ESP products and being invoiced.
  - Exception: To meet ESP policies established within the DoD, an ESP check will be automatically conducted on DoD submissions if a foreign nexus is established during the review of the subject’s SF 86 or otherwise developed. Subsequently, DoD customers will be charged for an ESP Standard check when this occurs. ESP checks may be conducted prior to the completion of the interagency agreement and pending the availability of funds. DCSA maintains the authority to decline new case requests and/or suspend work if interagency agreements are not received and funded in a timely manner.
- Customers will be billed monthly for each ESP product that was completed in the prior month.
- Invoices will be separate from the invoices issued for other DCSA products and services.

## FY 2023 DCSA Billing Rates

### Section 4: Investigative Service Provider (ISP) DCSA Systems Access

<b>Per request initiated in DCSA’s Standard Form Processing System</b> <i>(e.g. eQIP or eApp)</i>	<b>\$9</b>
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**NOTE: This service is only for agencies who meet the following criteria**

- 1. A delegated Investigative Service Provider (ISP)**
- 2. Do not order any background investigations from DCSA**

**Ordering and Invoicing**

- Customers will need to leverage an existing interagency agreement or establish a new interagency agreement with DCSA prior to initiating requests.
- Customers will be billed quarterly for each request initiated in DCSA’s Standard Form Processing System in the prior quarter.
- Invoices will be separate from the invoices issued for other DCSA products and services.

## FY 2024 DCSA Planned Billing Rates

### Section 1: Initial Vetting Products and Services

***Initial Vetting Tiered Background Investigations<sup>3</sup>***

Case Type		Case Service	
		Standard	Priority
LT	Low Tier	<b>\$180</b>	N/A
MT	Moderate Tier	<b>\$715</b>	<b>\$770</b>
HT	High Tier	<b>\$5,190</b>	<b>\$5,605</b>

***Other Background Investigation Products***

Case Type		Billing Rate
NAC	National Agency Check	<b>\$140</b>
eFP	Electronic FBI Fingerprint Classification Check <sup>4</sup>	<b>\$20</b>

**Ordering and Invoicing**

- Customers will need to leverage an existing interagency agreement or establish a new interagency agreement with DCSA in order to be invoiced.
  - Initial Vetting products and service will require a separate interagency agreement from other DCSA products and services.
  - Case requests may be accepted and processed prior to the completion of the interagency agreement and pending the availability of funds. DCSA maintains the authority to decline new case requests and/or suspend work if interagency agreements are not received and funded in a timely manner.
- Requestors are responsible for providing the required financial information needed for DCSA to apply the case request to a funded agreement. Requests that have invalid or missing information will be rejected or flagged for further action.
- Customers will be billed monthly based on the number of case requests received in the prior month and adjustments made to any prior case requests.
- Invoices will be separate from the invoices issued for other DCSA products and services.

<sup>3</sup> Initial Vetting Tiered Background Investigation billing rates include costs associated with Triggered Enhanced Subject Interviews (TESI) and international coverage.

<sup>4</sup> eFP checks merged with another investigation within 120 days of the initial submission date will not be billed separately. eFP checks that do not merge with another investigation will be billed separately or after the 120-day waiting period has ended.



## FY 2024 DCSA Planned Billing Rates

### Section 1A: Extra Coverage, RSI and SAC Requests

The tables in this section outline various items that can be added as extra coverage to a background investigation request or ordered via a Reimbursable Suitability/Security Investigation (RSI) or a Special Agreement Check (SAC). RSI and SAC requests include a one-time processing fee in addition to the individual items requested. These products and items may be used to support and supplement initial vetting and other vetting scenarios. All fees shown are per item unless otherwise noted. For further instructions on requesting items visit [www.dcsa.mil](http://www.dcsa.mil).

#### RSI & SAC Processing Fees

Reimbursable Suitability/Security Investigation (RSI) Processing Fee	Standard \$90	Priority \$97
Special Agreement Check (SAC) Processing Fee	\$13	

#### Centralized and Extra Coverage Items

Key: Y = Available; N = Not Available

Item	Item is available with:						Fee
	LT	MT	HT	NAC	RSI	SAC	
Bar Association License (BAR) Coverage <sup>1</sup>	Y	Y	Y	Y	Y	Y	\$16
Bureau of Vital Statistics Check (BVS)	Y	Y	Y	Y	Y	Y	\$24
Citizenship and Immigration Services Check (IMM)	N	N	N	N	Y	Y	\$6
Continuous Evaluation Special Agreement Check (CE SAC) <sup>2</sup>	N	N	N	N	N	Y	\$32
Credit Check (CRED)	Y	N	N	Y	Y	Y	\$11
Defense Central Index of Investigations Check (DCII)	N	N	N	N	Y	Y	\$11
FBI Fingerprint Classification Check (FBIF)	N	N	N	N	Y	Y	\$10
FBI Fingerprint Name-Only Check (FBFN)	N	N	N	N	Y	Y	\$2
FBI Investigations Files Check (FBIN)	N	N	N	N	Y	Y	\$23
Financial Crimes Enforcement Network Check (FNCN)	N	N	N	N	Y	Y	\$10
Interpol Search	N	N	N	N	Y	Y	\$21
Investigative Agencies Check (INVA)	N	N	N	N	Y	Y	\$8
Military Discharge Check (MILD)	N	N	N	N	Y	Y	\$3
Military Personnel Records Check (MILR)	N	N	N	N	Y	Y	\$16

<sup>1</sup> BAR Coverage includes the potential need for multiple BAR checks and all associated state fees

<sup>2</sup> CE SAC includes SII, CRED, FNCN and NCIC/III

## FY 2024 DCSA Planned Billing Rates

**Centralized and Extra Coverage Items (cont.)**

*Key: Y = Available; N = Not Available*

Item	Item is available with:						Fee
	LT	MT	HT	NAC	RSI	SAC	
National Crime Information Center/Interstate Identification Index Check (NCIC/III)	N	N	N	N	Y	Y	\$6
SAC National Agency Check (SAC NAC) <sup>3</sup>	N	N	N	N	N	Y	\$57
Security/Suitability Investigations Index Check (SII)	N	N	N	N	Y	Y	\$5
Spouse/Cohab FBI Name Search (SFPN/SFBN)	N	N	N	Y	Y	Y	\$25
Spouse/Cohabitant National Agency Check (Spouse/Cohab NAC) <sup>4</sup>	N	N	N	N	Y	Y	\$41
State Criminal History Repository (SCHR) Coverage <sup>5</sup>	Y	Y	Y	Y	Y	Y	\$48

**Fieldwork Items**

*Available only with RSI Requests*

Item	Standard Fee	Priority Fee
Affidavit <sup>6</sup>	\$250	\$270
Certified Testimony	\$335	\$360
Enhanced Subject Interview	\$1,150	\$1,240
Hardcopy Document Attachments <sup>7</sup>	\$50	\$54
Personal Source	\$385	\$415
Record Search	\$250	\$270
Subject Contact	\$250	\$270
Triggered Enhanced Subject Interview	\$970	\$1,050

<sup>3</sup> SAC NAC includes SII, FBIF, FBIN, DCII and INVA

<sup>4</sup> Spouse/Cohab NAC includes SII, FBFN, FBIN and DCII

<sup>5</sup> SCHR Coverage includes the potential need for multiple SCHR checks and all associated state fees

<sup>6</sup> Affidavit must be ordered in combination with another Fieldwork Item

<sup>7</sup> Hardcopy Document Attachments must be ordered in combination with another Fieldwork Item

## FY 2024 DCSA Planned Billing Rates

### Section 2: Continuous Vetting (CV) Products and Services

CV Service Type	Monthly Subscription Fee per Active Enrollee
<p><b>TW 2.0 CV Service</b>  <i>For National Security Positions</i>  <b>Includes:</b></p> <ul style="list-style-type: none"> <li>• Automated Record Checks (ARC) for all seven TW 2.0 compliant data categories</li> <li>• Time-based Checks (TBC)</li> <li>• Actionable Alert Resolution (AAR) using TW 2.0 policy</li> </ul>	<p><b>\$7.50</b>                      (\$90.00 Annual Subscription Fee*)</p>
<p><b>TW 1.25 Low Risk / Public Trust (LR/PT) CV Service</b>  <i>For Low Risk and Public Trust Suitability Positions</i>  <b>Includes:</b></p> <ul style="list-style-type: none"> <li>• Automated Record Checks (ARC) for three data categories (Eligibility, Terrorism, Criminal)</li> <li>• Actionable Alert Resolution (AAR) using TW 2.0 policy</li> </ul>	<p><b>\$3.00</b>                      (\$36.00 Annual Subscription Fee*)</p>

*\*Annual Subscription Fee assumes the subject is actively enrolled the entire year.*

#### Ordering and Invoicing

- Customers will need to leverage an existing interagency agreement or establish a new interagency agreement with DCSA prior to enrolling subjects into a TW Service.
- Customers will be billed the monthly subscription fee per each enrollee that was active at any point in the prior month.
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## FY 2024 DCSA Planned Billing Rates

### Section 3: Expedited Screening Protocol (ESP) Products

<b>ESP Standard</b> <i>Standard ESP review</i>	<b>\$70</b>
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<b>ESP IMS Initial Review</b> <i>Standard ESP review with biometric analysis</i>	<b>\$90</b>
<b>ESP IMS Continuous Review</b> <i>90-day follow-up review of ESP IMS IR</i>	<b>\$75</b>

#### Ordering and Invoicing

- Customers will need to leverage an existing interagency agreement or establish a new interagency agreement with DCSA prior to ordering ESP products and being invoiced.
  - Exception: To meet ESP policies established within the DoD, an ESP check will be automatically conducted on DoD submissions if a foreign nexus is established during the review of the subject’s SF 86 or otherwise developed. Subsequently, DoD customers will be charged for an ESP Standard check when this occurs. ESP checks may be conducted prior to the completion of the interagency agreement and pending the availability of funds. DCSA maintains the authority to decline new case requests and/or suspend work if interagency agreements are not received and funded in a timely manner.
- Customers will be billed monthly for each ESP product that was completed in the prior month.
- Invoices will be separate from the invoices issued for other DCSA products and services.

## FY 2024 DCSA Planned Billing Rates

### Section 4: Investigative Service Provider (ISP) DCSA Systems Access

<b>Per request initiated in DCSA’s Standard Form Processing System</b> <i>(e.g. eQIP or eApp)</i>	<b>\$9</b>
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**NOTE: This service is only for agencies who meet the following criteria**

- 3. A delegated Investigative Service Provider (ISP)**
- 4. Do not order any background investigations from DCSA**

**Ordering and Invoicing**

- Customers will need to leverage an existing interagency agreement or establish a new interagency agreement with DCSA prior to initiating requests.
- Customers will be billed quarterly for each request initiated in DCSA’s Standard Form Processing System in the prior quarter.
- Invoices will be separate from the invoices issued for other DCSA products and services.